



“The City with a Heart”

Rico Medina, Mayor
Linda Mason, Vice Mayor
Tom Hamilton, Councilmember
Marty Medina, Councilmember
Michael Salazar, Councilmember

MINUTES SAN BRUNO CITY COUNCIL December 13, 2022 7:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. ROLL CALL

Councilmembers Hamilton, Medina, Salazar, Vice Mayor Mason and Mayor R. Medina were all present.

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Member of the public Reyna wanted thank Vice Mayor Mason for her time and dedication during her term on the City Council because tonight's meeting is her last.

4. ANNOUNCEMENTS/PRESENTATIONS

- a. There is no regular City Council meeting on the fourth Tuesday in December. The next regular City Council meeting will be held on January 10, 2023 at 7:00 p.m.
- b. Proclamation Recognizing School Safety Enhancement Day as January 30, 2023.
- c. Receive Update on the Water and Wastewater Rate Study.

Public Works Director Lee gave the update to the City Council.

No members of the public wished to speak under Announcements and Presentations.

5. CONSENT CALENDAR

- d. Approve Accounts Payable for November 7, 2022, November 14, 2022, November 21, 2022, November 28, 2022 and December 5, 2022.
- e. Accept Payroll for November 6, 2022 and November 20, 2022.
- f. Approve Investment Report Dated October 31, 2022.
- g. Receive Written Update on the City's Response Efforts to COVID-19.
- h. Adopt Resolution Declaring the Continued State of Local Emergency and Need for the City Council and Other Legislative Bodies Subject to the Ralph M. Brown Act to Continue to Teleconference in Order to Ensure the Health and Safety of the Public Pursuant to AB 361.
- i. Approve the 2023 City Council Meeting Calendar and Direct Staff to Cancel the Regular City Council Meeting of August 8, 2023.
- j. Adopt Resolution Authorizing the Mayor to Execute an Amendment to the Agreement With Richards Watson Gershon to Extend the Agreement for City Attorney Services and Appointing Trisha Ortiz as City Attorney for the City of San Bruno.
- k. Adopt Resolution Authorizing the City Manager to Amend the Agreement With Callander and Associates Landscape Architecture for Additional Design. Services With a Second Amendment to Include Preparation of Construction Documents for Centennial Park in an Amount Not to Exceed \$105,484, and Allocate \$25,515 From the Development Impact Fees Community Fund.

- l. Adopt Resolution of the City Council of the City of San Bruno Approving and Finalizing the Draft City Council Policies and Procedures.
- m. Receive Update on the Meet and Confer Process Associated with the Downtown Parking Meters and Enhanced Parking Enforcement Project.
- n. Receive AB 1600 Report and Adopt Resolution Accepting Annual Report on Receipt and Use of Development Impact Fees for the Fiscal Year Ending June 30, 2022.
- o. Adopt Resolution Approving San Bruno Community Foundation Officers for 2023.
- p. Adopt Resolution Initiating a Future General Plan Amendment Related to Playing Fields and Associated Improvements for the Former Crestmoor High School Site at 300 Piedmont Avenue.
- q. Adopt Resolution Authorizing the City Manager to Execute the Agreement With Callander and Associates Landscape Architecture for Master Plan Design Services for the Crestmoor Multi-Use Fields Facility Project in an Amount Not to Exceed \$100,000.
- r. Adopt Resolution Authorizing the Newly Created Property and Evidence Job Classification and Amending the Salary Range for the Position.

Item l – Vice Mayor Mason requested that this item be voted on separately because it is a San Bruno Community Foundation related item and a significant decision considering the large sum of money they oversee.

Items m & n – Councilmember Hamilton will recuse himself from voting on these two items due to a conflict of interest resulting from the location of his home.

No members of the public wished to address the City Council under Consent Calendar.

M/S Hamilton/Mason to approve the Consent Calendar with Councilmember Hamilton recused from Items m & n and Item l excluded to be voted on separately.

M/S Salazar/M. Medina to approve Item l, passed by a majority vote with Vice Mayor Mason abstaining.

6. CONDUCT OF BUSINESS

- a. (1) Receive Progress Report on Fiscal Year 2022-23 City Council Strategic Initiatives; and (2) Adopt Resolution Authorizing the Appropriation of Funds From the General Fund, in an Amount Not to Exceed \$100,000, for a Citywide Facilities Needs and Fiscal Condition Assessment for the Next Phase of San Bruno's Comprehensive Fiscal Sustainability Project.

City Manager Grogan presented this item to the City Council and answered questions.

No members of the public wished to speak on this item.

M/S Hamilton/M. Medina to approve the resolution. The motion passed unanimously.

- b. Re-appoint Expired Members and Consider New Appointments to Fill Current Vacancies on the Bicycle & Pedestrian Advisory Committee; Citizens Crime Prevention, Citizens Revenue Measure Oversight Committee; Emergency Preparedness; and Planning Commission.

No members of the public wished to speak on this item.

M/S R. Medina/Mason to re-appoint those members seeking to serve another four-year term.

M/S Salazar/Hamilton to appoint Quinton Cutlip to serve on the Bicycle & Pedestrian Advisory Committee. The motion passed unanimously.

M/S Hamilton/Salazar to appoint Tom Kuhn to serve on the Planning Commission. The motion passed unanimously.

- c. Introduce, Read by Title Only, and Waive Further Reading of an Ordinance Adding Chapter 2.33 to the San Bruno Municipal Code Adopting Local Contribution Limits for City Council Elections.

City Manager Grogan gave a brief overview of the item and introduced City Attorney Trisha Ortiz.

City Attorney Ortiz presented the item to the City Council and answered questions.

No members of the public wished to speak on this item.

Direction Given: to bring the item back to the City Council for consideration at the next meeting.

The City Council Meeting Recessed at 8:15 p.m. and Returned at 8:30 p.m.

- d. Adopt a Resolution Declaring the Results of the General Municipal Election for the City of San Bruno Held on November 8, 2022 as Provided by Law.

No members of the public wished to speak on this item.

- e. Administer Oath of Office to Newly Elected Councilmember Sandy Alvarez, District 1, Reelected Councilmember Marty P. Medina, District 4, and Reelected Mayor At-Large Rico E. Medina.

City Clerk Huerta presented the item to the City Council.

Mayor Medina thanked Vice Mayor Mason for her time, passion and commitment to the City of San Bruno during her term.

Katrina Rill from Congresswoman Jackie Speier's Office presented Vice Mayor Mason with a certificate of recognition, thanked her for her service and wished her well.

Randy Torrijos from San Mateo County Board of Supervisor Dave Pine's Office presented Vice Mayor Mason with a proclamation thanking her for her many accomplishments on the council.

Mayor Medina presented the Vice Mayor with a Senate Certificate of Recognition for her years of service from State Senator Josh Beck who was unable to attend tonight's meeting.

Member of the public Steven Seymour has been proud to support Vice Mayor Mason, commends her accomplishments and her efforts to make things better for the City.

Sandy Perez Vargas is grateful for Vice Mayor Mason's service and careful attention to detail and thanked her.

Councilmember Hamilton said public service is not easy but it is intended to make things better, he is very proud to have served with Vice Mayor Mason in her second and third years on the Council and thanked her for her dedication and hard work.

Councilmember Medina thanked Vice Mayor Mason and her family because it is a burden on the children especially with the extra challenges that Covid brought. He feels she made San Bruno a better place and thanked her.

Councilmember Salazar said it is not an easy job especially as a parent and also made more difficult by the fact that at the same time Vice Mayor Mason was serving on the City Council, her husband Andy was serving on the San Bruno Park School District Board. Councilmember Salazar appreciates everything she has done for the City.

Mayor Medina commended Vice Mayor Mason on her strong convictions and acknowledged that she wanted what was best for the City. He appreciated her passion, dedication her time and contributions to the people of San Bruno.

Vice Mayor Mason felt that her three year term on the City Council was a productive time she is very proud of the work that has been done. She thanked staff deeply for their hard work and the members of the Council for their support. She wished newly elected Councilmember Alvarez the best. She thanked her parents, husband and children for their support and

understanding and said that as a public servant she never forgot who she served.

M/S Mason/Hamilton to approve the resolution. The motion passed unanimously.

City Clerk Huerta administered the oaths of office to the newly and re-elected members of the City Council as a group.

Councilmember Sandy Alvarez took her seat on the dais and thanked her family friends and the community for the support during her campaign and is honored to serve.

Marty Medina thanked his campaign supporters for their time and commitment and is proud of the Council's accomplishments and is looking forward to the future of San Bruno and gave special thanks to his family.

f. Confirm Appointment of Vice Mayor to Serve a One-Year Term.

Councilmember Hamilton accepted the appointment to serve as Vice Mayor in 2023.

Vice Mayor Hamilton looks forward to all the things that can be accomplished in the next year and is proud to serve as Vice Mayor.

No members of the public wished to speak on this item.

7. **COMMENTS FROM COUNCIL MEMBERS**

Councilmember Medina reminded everyone that the Second Harvest Food Bank grocery distribution will take place at Belle Air Elementary School on December 28th from 1:45 p.m. until 4:00 p.m. and to share this information with anyone that might be in need and that volunteers are always welcomed.

Mayor Medina shared his experience of recently presenting San Bruno resident Mr. Phillip Peterson with a proclamation celebrating his 100th birthday. The Mayor thoroughly enjoyed the visit with Mr. Peterson who is very optimistic about the future of San Bruno and was happy to share his perspective on the Tanforan Mall Redevelopment Project with the Mayor. Mayor Medina was delighted to have also presented Mr. Peterson's late wife June with a proclamation celebrating her 100th birthday in 2019.

No members of the public wished to address the City Council under this section.

8. **ADJOURNMENT**

This meeting adjourned at 9:18 p.m. The next Regular City Council Meeting will be held on Tuesday, January 10, 2023 at 7:00 p.m.

These City Council meeting minutes were prepared by Vicky Hasha, Deputy City Clerk, and presented to the City Council for approval at the regular meeting of March 28, 2023.

Vicky S. Hasha,
Deputy City Clerk

Rico E. Medina
Mayor